

PREPARING FOR PHAB ACCREDITATION

In preparation for national accreditation, the following resources will provide helpful guidance. These resources provide a basic understanding of PHAB standards and measures that will help determine priority areas, areas for improvement, documentation that is available and/or gaps in documentation, and determine if your health department is ready to move forward and begin the application process of national accreditation.

PHAB Online Orientation

- The PHAB Online Orientation is a free online module that provides information regarding accreditation process.
- All staff are encouraged to listen to the online orientation; however, PHAB requires that the health department Director and the Accreditation Coordinator complete the orientation before beginning the accreditation process.
- After completing the online orientation, the individual will receive a unique PIN. The health department director and accreditation coordinator will use the PINs when they register on e-PHAB.

Review PHAB Standards and Measures

- To prepare for national accreditation, please read the PHAB Standards and Measures document.
- The PHAB Standards and Measures document comprises 12 Domains, each with their own set of standards and measures that provide guidance for preparing for accreditation.
- The standards and measures can be found on the PHAB website at: http://www.phaboard.org/wp-content/uploads/PHABSM_WEB_LR1.pdf

Engage Leadership and Staff

- Engage the Health Director and other leadership in the accreditation process.
- Establish an accreditation team that involves leadership and key staff.
- The accreditation team will complete the self-assessments and readiness checklist for accreditation.

PHAB Readiness Checklists

- The PHAB Readiness Checklist is a tool that health departments can utilize to determine if the department is ready to apply for national accreditation.
- The checklist covers several topics including plans and process needed for accreditation, overall preparation process, and health department infrastructure.
- The PHAB Readiness Checklist can be found on the PHAB website at: <http://www.phaboard.org/wp-content/uploads/checklist-revisedFINAL.pdf>

Standards and Measures Self-Assessment

- PHAB recommends completing a standards and measures self-assessment prior to beginning the registration process for national accreditation.
- The standards and measures self-assessment will help the health department determine what documentation they have, if there is documentation that needs to be developed or completed, or if documentation needs to be updated.
- MPHI can provide you with a template for the standards and measures self-assessment.

MAJOR REQUIREMENTS OF PHAB

Community Health Assessment (CHA)

Community Health Improvement Plan (CHIP)

Department Strategic Plan

Workforce Development Plan

Public Health Emergency Operations Plan

Performance Management Policy/System

Quality Improvement Plan

Organizational Branding Strategy